



Christmas Market Application Form for Stallholders 2025

Thank you for your interest in trading at our event. Please complete all sections of this application form. Your responses will help us assess eligibility, allocate trading spaces, and better understand your requirements. All information will be kept confidential and used solely for event planning purposes.

Section 1: Trader Information

- Business/Trading Name: _____
- Contact Name: _____
- Contact Number: _____
- Email Address: _____

- Postal Address: _____
- City: _____
- Postcode: _____

Section 2: Emergency Contact Details

- Name: _____
- Relationship: _____
- Contact Number: _____
- Email Address: _____

Section 3: Trading Details – Type of Stall

- ☐ Food Vendor
- ☐ Craft/Artisan
- ☐ Clothing/Accessories
- ☐ Other Retail (please specify)
- ☐ Charity/Non-profit
- ☐ Other (please specify):

Brief Description of Goods/Services Offered:



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Section 4: Stall Requirements & Special Requests

All stalls are supplied with one stall cover and one electric light. There is an integral table supplied with the stall. See the map attached to the Traders Information form for the layout of stalls. Please contact us before booking if you require further details.

Stall Type	Two Day Stall	No of stalls	One Day Stall	No of stalls	Total Cost
Bronze (Perimeter Location)	£ 300.00		£ 160.00		
Silver/Blue (Central Location)	£ 330.00		£ 180.00		
Gold (Prime Location)	£ 350.00		£ 200.00		
Total Due					£

Section 5: Licences, Insurance & Food Safety

- Public Liability Insurance Provider: _____

- Policy Number: _____
- Expiry Date: _____

- Attach copies of certificates/licences/insurance with your application.
- PLEASE NOTE – THE ORGANISERS ARRANGE ALCOHOL AND ENTERTAINMENT LICENSING.
PLEASE DO NOT CONTACT THE LICENSING AUTHORITY DIRECTLY**

Section 6: Health, Safety & Accessibility

- Do you have any accessibility requirements?



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Section 7: Experience & Background

- Have you traded at this event before?
- ☐ Yes
- ☐ No

Section 8: Supporting Documents

- Please attach the following (where applicable):
- - Copy of Public Liability Insurance
- - Food Hygiene Certificate (if applicable)

Section 9: Consent & Declaration

- Data Protection Notice:
- I acknowledge that the information provided will be used solely for the purpose of event administration and management. My data will not be shared with third parties without my explicit consent.
- Photography/Recording Consent:
- ☐ I consent to be photographed or recorded during the event for promotional purposes.
- ☐ I do not consent.
- Terms & Conditions:
- - I declare that all information provided in this application is true and accurate to the best of my knowledge.
- - I agree to abide by the event's rules and regulations, including all trading and safety requirements.
- - I understand that submitting this application does not guarantee my participation; selection is subject to availability, eligibility, and compliance with event regulations.

Signature: _____ Date: _____

Section 10: Feedback & Additional Information

- If you have suggestions or additional information you'd like us to consider, please let us know:
- _____

Thank you for your application. We look forward to reviewing your submission and will contact you regarding the status of your trader application as soon as possible.

Instructions for Submission:

- Please ensure all sections of the form are completed in full.
- Attach all required supporting documents.
- Submit your application by email to:
- info@knaresboroughchristmasmarket.co.uk



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- or by mail to: Knaresborough Christmas Market, c/o 8 Clifford Court, New Mill Lane, Clifford, West Yorkshire LS23 6HW
- For queries or more information, contact our team at info@knaresboroughchristmasmarket.co.uk
- Call +44 7901 664011

We wish you every success in your application and appreciate your interest in trading at our event!